

To be approved at next BCA Meeting

BOARD OF CIVIL AUTHORITY MEETING
Held on October 30th, 2025

The Board of Civil Authority (BCA) meeting was called to order by Board Chair Carol Dawes at 6:00 p.m. in Council Chambers of City Hall, Barre, Vermont. Board Members present: Sonya Spaulding (Councilor/JP), Cheryl Metivier (Clerk), (JP), Amanda Gustin (Councilor/JP), Patti Bisson, Beth Hilgartner (Councilor)(remote) Tom Kelly (JP) (remote), Sharon Toborg (JP)(remote).

1). Approval of the following minutes:

- Aug 18th, 2025

Motion to approve the meeting minutes moved Patti Bisson (JP), seconded by Sonya Spaulding (Councilor/JP) approved. Tom Kelly abstained.

2. Review checklist before election. Review election workers schedule and finalize BCA table workers. Review layout and hand count volunteers

Motion to approve the Election Worker Schedule was moved by Amanda Gustin (Councilor/JP), seconded by Sonya Spaulding (Councilor/JP), approved.

3. Other Items;

On behalf of the City Manager, Nicolas Storrellicastro; Sonya Spaulding and Amanda Gustin put forth a request to have a display table in the lobby, at the exit of the polls. The table would introduce , explain the importance and assist with installation of the “ReGroup” app. The app is Barre city focused which send any road, storm or emergency information directly to all who are signed up.

A motion to Approve the “Regroup” informational table placement in the lobby of the Auditorium on election day was moved by Amanda Gustin (Councilor/JP), seconded by Sonya Spaulding (Councilor/JP), approved.

The Clerk, Cheryl Metivier, ask permissions to resume the “Biennial Voter Challenge” process which was put on pause due to the forthcoming election falling within the (90) day timeline of an election.

The motion to approve the Clerk to resume sending challenge letters to those on the list was moved by Amanda Gustin (Councilor/JP), seconded by Sonya Spaulding (Councilor/JP), approved.

4. Adjourn

The BCA chair, Carol Dawes called adjournment at 6:17pm

Respectfully submitted,

Cheryl A. Metivier, Clerk of the Board